

COVID-19: outbreak management plan Moorbrook School



Last reviewed on: 16.12.21

Next review due by: Feb 22

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1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance](#), published by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances:

- To help manage a COVID-19 outbreak within the school. Actions will be considered when the following threshold is met:
 - There are 2 positive cases amongst pupils or staff who are likely to have mixed closely within a 10-day period
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)
- To prevent unsustainable pressure on the NHS

This document complements the COVID-19 whole school risk assessment.

2. Seeking public health advice

When one of the thresholds above is met, we will review the testing, hygiene and ventilation measures already in place.

We will also seek public health advice from a director of public health or health protection team. Mrs Claire Thompson will be responsible for seeking this advice, and will do so by telephoning the DfE helpline (0800 046 8687) or LCC COVID-19 helpline.

3. Testing

If recommended, we will increase the use of home testing by pupils and staff. If it is advised that we reintroduce an asymptomatic testing site (ATS) at our school, we will consult with the director of public health (DsPH) to discuss any further support we need to do this.

If we reintroduce on-site asymptomatic testing, parents will be informed via text message. All pupils who have consented to testing will be tested twice per week. Testing will take place in our onsite test facility (conference room). Mrs Thompson and Ms Hargreaves (our trained test personnel) will conduct all tests. Staff will also be tested onsite.

4. Face coverings

If recommended, pupils, staff and visitors who are not exempt from wearing a face covering:

- Will be asked to keep on or put on a face covering when arriving at school and moving around indoors in places where social distancing is difficult to maintain, such as in communal areas.
- Will be asked to wear a face covering in classrooms or during activities, unless social distancing can be maintained or a face covering would impact on the ability to take part in exercise or strenuous activity

5. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

6. Other measures

Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via email/letters sent home with pupils once a decision has been made.

If recommended, we will limit:

- Educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Visitors to school
- Live performances

If recommended, we will reintroduce:

- Bubbles and the support measure from previous risk assessments. An updated risk assessment will be produced and circulated to everyone with the current measure being used.

7. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section. Attendance may be restricted due to health and safety if staffing levels dictate the need as per the unavoidable school closures policy, this may not be solely COVID-9 related.

7.1 Eligibility to remain in school

If restrictions are recommended, where possible we will stay open for:

- Vulnerable pupils
- Children of critical workers

7.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our remote learning policy. This includes online learning, live lessons and work packs dependent on pupil needs.

The school will continue to provide FSM vouchers for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. These are provided electronically via email or a posted out.

7.3 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible.

If our DSL (or deputy) can't be on site, they can be contacted remotely by email.

If our DSL (or deputy) is unavailable, a member of SLT will cover the role with the support of the family support worker who is a trained DSL.

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

When vulnerable pupils are absent, we will:

- Speak to parents/carers and, where appropriate, social workers and the local authority, to work out the reason for absence
- Encourage attendance
- Ensure vulnerable pupils can access appropriate education and support while at home
- Maintain contact, and check regularly that the pupil is able to access remote education provision