

Moorbrook School

Provider access policy statement



Approved by:
C.Thompson

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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. Moorbrook School policy for Access to other education and training providers has the following aims:

To develop the knowledge and awareness of our students of all career pathways available to them, including technical qualifications and apprenticeships.

To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options.

To reduce drop out from courses and avoid the risk of students becoming NEET (Young people not in education, employment or training).

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these pupils.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Education Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

This policy shows how our school complies with these requirements.

2.1. The 6 encounters schools must offer to all pupils in years 8 to 13

Schools must offer:

- 2 encounters for pupils during the 'first key phase' (year 8 or 9)
 - All pupils must attend
 - Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
- 2 encounters for pupils during the 'second key phase' (year 10 or 11)
 - All pupils must attend
 - Encounters can take place any time during year 10, and between 1 September and 28 February during year 11
- 2 encounters for pupils during the 'third key phase' (year 12 or 13)
 - Pupils can choose to attend
 - Encounters can take place any time during year 12, and between 1 September and 28 February during year 13
 - These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.
 - Schools must ask each provider to provide the following information as a minimum:
 - Information about the provider and the approved qualifications or apprenticeships they offer
 - Information about what careers those qualifications and apprenticeships can lead to
 - What learning or training with the provider is like
 - Answers to any questions from pupils

We will use the Careers and Enterprise Company resources, local careers providers, education and training providers to plan these encounters.

2.2 Meaningful provider encounters

Our school is committed to providing meaningful encounters to all pupils.

1 encounter is defined as 1 meeting/session between pupils and 1 provider.

We will use the [Making it Meaningful checklist](#) from The Careers & Enterprise Company to ensure encounters are fit for purpose

Meaningful live online engagement is also an option at our school.

3. Pupil entitlement

Moorbrook School fully supports the statutory requirement for students to have direct access to other providers of further education training, technical training and apprenticeships. The school will comply with the new legal requirement to put on at least four encounters with providers of approved technical education qualifications or apprenticeships. This will be done via higher education visits, curriculum lessons during National Apprenticeship Week and National Careers Week, in addition to providers coming into school throughout the year.

All students in years 7 to 11 at Moorbrook School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Mr James Hatton, Assistant Headteacher

Telephone: 01772 774752

Email: jhatton@moorbrook.lancs.sch.uk

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. Moorbrook School will consider live online encounters with providers where requested, and these may be broadcast into classrooms or the school assembly hall. Technology checks in advance will be required to ensure compatibility of systems.

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 7		Careers lesson and individual 1:1 sessions with ICAS	
YEAR 8		Key Stage 4 options event	Careers workshop individual 1:1 sessions with ICAS
YEAR 9	Assembly and tutor group opportunities - employability skills	Individual 1:1 sessions with ICAS	
YEAR 10	Timetabled lesson per week - employability skills	Networking event with providers and employers CV workshops Timetabled lesson per week - employability skills	Work experience where appropriate CV workshops individual 1:1 sessions with ICAS Timetabled lesson per week - employability skills
YEAR 11	Timetabled lesson per week - employability skills mock interviews; Support with college applications individual 1:1 sessions with ICAS Timetabled lesson per week - employability skills	Post-16 evening Post-16 taster sessions Apprenticeships – support with applications Timetabled lesson per week - employability skills CV workshops	Timetabled lesson per week - employability skills

Please speak to our Assistant Head or ICAS to identify the most suitable opportunity for you.

4.3 Granting and refusing access

Moorbrook School will grant access requests that meet the following criteria

- The provider has detailed knowledge of the nature of SEND of Moorbrook pupils
- The provider can offer appropriate pathways for the pupils.

Moorbrook School will refuse any access request that:

- The school believes are not in the best interests of the pupils.
- Does not meet the educational requirements of the pupils e.g. the provider offers unrealistic academic qualifications

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy. All alternative provision providers share details of their staff DBS status with school and are expected to have regular training on KCSiE.

4.5 Premises and facilities

Once the provider has been approved the school will work with them to identify the best method for providing access to the students. The school will make classrooms or meeting rooms available for discussions between the provider and pupil, as appropriate to the activity. This will be discussed and agreed in advance of the visit with the Assistant Head.

Any technical aid e.g. projector, sound, laptops, computers can be supplied if requested.

Relevant materials can be left for pupils and parents.

5. Previous providers

In previous years we have invited in the following providers from the local area to speak to our pupils or conducted visits to see the following providers

- Preston College
- Blackburn College
- Burnley College
- Cardinal Newman College
- Myerscough College
- PVC
- PNECET
- Myerscough College
- Eqwise Horse care

6. Pupil Destinations

Last year, our year 11 pupils moved to a range of providers in the local area after school:

- Preston College
- Myerscough College
- Blackpool and the Fylde College

- Hawthorne
- Skelmersdale College

6. Links to other policies

- Safeguarding/child protection policy
- Teaching and learning policy
- Careers guidance policy
- Complaints policy

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by James Hatton, Assistant Head teacher

This policy will be reviewed by James Hatton, Assistant Headteacher, annually.

At every review, the policy will be approved by the governing board.